

LEYTON MIA CASSIDY

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EDUCATION

Columbia University School of the Arts: M.F.A Candidate 2021, creative non-fiction

Sarah Lawrence College: Graduated with B.A. in 2016

Bard College at Simon’s Rock: Attended Freshman year of university in 2013

Upcoming:

Bread Loaf Translator’s Conference, with the Katharine Bakeless Nason scholarship (June 2020), Kenyon Translator’s Conference (July 2020), Studio Faire Artist in Residence (August 2020).

SELECTED WORK & INTERNSHIPS

Lifeline Crisis Worker, *The Trevor Project*, NYC, NY 01/2019-Present

- Counselor on the suicide prevention hotline created by the LBGTQ non-profit.
- Responsibilities include crisis deescalation, reporting abuse, contacting emergency services answering calls of LGBTQ youth in crisis or with suicidal ideation.

Assistant Site-Director P.S. 340, *Wingspan Arts*, NYC, NY 12/2018-Present

- Payroll, teacher coordination, communication with parents, conflict resolution and care of 4-9 year olds.

Freelance Production Assistant, *The Break with Michelle Wolf, Full Frontal, JAX Media, NBCU, Sesame Street, Spotify, ID Channel, The Rundown, et al.*, NYC, NY 03/2017 – 12/2019

- Production support on several TV sets around the city.
- Driving, handling talent, paperwork, standing in, errands, load-in, et al.

Assistant Fiction Teacher, Head Stand-Up Teacher, Counselor, *Putney Summer Arts*, Putney, VT Summer 2017

- Taught classes and took care of 12-18 year olds who were looking to pursue a career in the arts.

Production and Post-Production Intern, *Full Frontal with Samantha Bee*, NYC, NY 01/2017 – 05/2017

- LTO formatting, archiving, errands, reception, talent, script distribution, office maintenance, et al.

Producer, *Downstage Theatre Company*, Bronxville, NY 08/2015 – 05/2016

- Served as co-head of Audience Development Department.
- Line produced four shows, wrote mission statement and assembled 2015/16 Theatre Season.

Head of Social Media for Summer Shorts Series, *59E59 with ThroughlineArts*, NYC, NY Summer 2015

- Was in charge of widening the demographic of Off-Broadway play series.
- Ran social media platforms and monitored reviews.

Tour Guide, *Sarah Lawrence College*, Bronxville, NY Spring 2015

- Worked in reception and gave tours to prospective and admitted students at Sarah Lawrence College.

Assistant Director/Intern, *59E59 with Throughline Arts*, NYC, NY Summer 2014

- Assistant directed two one-act world premieres.
- Covered all duties from stage managing to dramaturgy.

AWARDS, VOLUNTEERING, LEADERSHIP AND OTHER

Line Producer; *Gay Future (Podcast)* 2017 – Present

Director; *The 24 Hour Plays: Nationals* August 2016

Producer, Head Writer, Creator; *Andrew Skort* 2015 – 2016

Event Assistant; *BinderCon* Fall 2016

Stockroom Worker; *Housing Works Bookstore* Summer 2015

SKILLS

- Strong writing skills and public speaking
- Fluent in Italian and competent in Spanish
- Proficient in Microsoft Word, Excel, PowerPoint, Final Draft, ProTools, iMovie and Celtx
- Radio production and sound design
- LTO formatting and creation
- Basic knowledge of Avid and Brighteye
- Licensed driver; experience with 15-passenger and cargo vans